

Ottawa Valley
(CHAPTER)

ATTENDANCE:
MEMBERS _____
VISITORS _____
TOTAL _____

PRES.

AMERICAN SOCIETY OF HEATING AND
AIR-CONDITIONING ENGINEERS

TOTAL NO. CHAPTER MEMBERS ON ROLL _____

RETAIN WHITE COPY FOR CHAPTER FILE

- A CHECK LIST OF ITEMS TO BE REPORTED
- 1. PRESIDING OFFICER
- 2. CALL TO ORDER (TIME & PLACE)
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES
- 5. REPORTS
- 6. ELECTION MEMBERS OFFICERS
- 7. OLD BUSINESS
- 8. NEW BUSINESS
- 9. SPEAKER (TITLE) (BUS.) (CITY) SUBJECT
- 10. DISCUSSION
- 11. MOTIONS
- 12. RESOLUTIONS
- 13. OTHER FEATURES
- 14. ADJOURNMENT

The October 20 meeting was held at the Cathay House with Chapter President A. Hargreaves the presiding officer. The meeting was called to order at 6:30 p.m. The minutes of the May meeting were adopted as read on a motion by S. Bullis and G. Ostiguy.

Paul Fortier, Treasurer, gave a report on the chapter's financial statement and noted that the total assets were \$618.53. A cheque for \$100.00 was sent from the national headquarters as the Ottawa Valley Chapter pre-allotment. The treasurer also announced that the 1959-60 chapter dues were now due and payable.

The guestswere introduced by A. Hargreaves.

The new committees were appointed as follows:


- Chairman Membership Committee, Ian Patterson
- Chairman Telephone Committee, R. MacPherson
- Chairman Publicity Committee, D. Simley
- Entertainment, J. McCaughey

A. Hargreaves gave a report on the new U.E.C. Building to be constructed in New York. The Societies goal is a \$250,000 donation and it is hoped to receive some individual contributions.

The speaker was introduced by Drew Hearnden, and he was Stuart Buccanan, field engineer for Johnson Controls from Toronto. The speaker's subject dealt with field problems on cooling and heating controls.

The speaker was thanked by Mr. M. Overbury.

The meeting was adjourned at 8:45 by F. Sampson and seconded by E. Schoenherr.


.....
Secretary

.....
President