

Ottawa Valley
(CHAPTER)

ATTENDANCE:
MEMBERS 36
VISITORS _____
TOTAL _____

A. Hargreaves
PRES.

AMERICAN SOCIETY OF HEATING AND AIR-CONDITIONING ENGINEERS

TOTAL NO. CHAPTER MEMBERS ON ROLL _____

RETAIN WHITE COPY FOR CHAPTER FILE

A CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER (TIME & PLACE)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION MEMBERS OFFICERS
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER (TITLE) (BUS.) (CITY) SUBJECT
10. DISCUSSION
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

The November meeting was held at the Cathay House with Chapter President A. Hargreaves the presiding officer. The meeting was called to order at 7 p.m. The minutes of the October meeting were adopted as read by secretary A. Gray, by V. Burton, seconded by R. McPherson.

It was announced that the Christmas party would be held at the Cathay House December 16. A banquet would be served and entertainment would be provided as organized by J. McCaughey and his committee. Tickets would go on sale in one week at \$3.00 per person.

The field trip was discussed and it was felt that this trip would be organized possibly in June.

Suggestions for topics for the annual open forum were asked for and a decision would be made at the next executive meeting.

G. Ostiguy brought up the subject of attendance. The telephone committee had confirmation that 49 members would attend the November meeting, however, only 36 members attended. This was to be discussed further at the next executive committee. The members were urged to make every effort to attend as confirmed over the telephone. The failure to do so would result in financial difficulties.

The speaker, Mr. Ken Martin of Martin Industries, Toronto, was introduced by G. Ostiguy.

Mr. Martin's subject dealt with installation problems of Oil and Gas fired burners. Mr. Martin felt that the mechanical problems were the simple ones to solve, however, the main problem seems to be the relations with other trades which tie in with burner installations. A discussion period followed.

The speaker was thanked by A. Oaks.

The meeting was adjourned at 9 p.m. by V. Hossack, seconded by P. Fortier.

A social hour followed.

"DRUNK AGAIN"