

Send blue copy, together with white form on chapter attendance record, to Membership Division, 62 Worth Street, New York 13, N. Y.

Send buff copy to Editor, ASHRAE Journal, 234 Fifth Avenue, New York 1, N. Y.

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

A CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER (TIME & PLACE)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION MEMBERS OFFICERS
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER (TITLE) (BUS.) (CITY) SUBJECT
10. DISCUSSION
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. LIST ON SEPARATE FORM NAMES OF GUESTS AND BUSINESS ADDRESSES AND MEMBERS IN ATTENDANCE.

The first general meeting of the year was held at the Cathay House at 7.00 p.m. As usual, President Fortier was in the chair.

The minutes of the November (1961) meeting were adopted, as read on a motion by Jack Bowie, seconded by George Caracallen.

Treasurer McKeen reported that the Chapter now had assets totalling \$1054.33. This, of course, includes a \$250.00 bond as well as money collected from various members who were desirous of paying all their meal money at the beginning of this years' activities.

President Fortier explained the National Body's proposals as to the disposition of the annual chapter allocation. It was decided through a plebiscite (30 yeas, 1 nays) that President Fortier would advise Headquarters that our stand would be to drop the allocation and maintain the present national dues structure.

Bob Macpherson advised that Doug Proctor, Dave Minshall and George MacRae were new members of our Chapter. He also advised that the membership committee were anticipating a 15% increase in membership this year.

President Fortier advised that a \$100.00 prize had again been donated to Carleton University. Hope was expressed that the papers could be written around a topic which was related to our field.

We were also informed that the Montreal Chapter Curling bonspiel would be held February 27, 1962 at the Heather Curling Club in Montreal. Two teams from Ottawa were expected to attend.

On a motion by Mike Overbury, seconded by J. Klassen, it was decided that the following people would stand on this years nominating committee:

- A. Hargreaves
- D. Hipkin
- V. Hossack
- C. MacKenzie
- C. Watson

It was also noted with great pleasure that approximately six chapter members would be in St. Louis for the semi-annual meeting.

continued page 2 ...

The speaker for the evening was Mr. B. Allan of the Construction Materials Board of the Dept. of National Defence. Mr. Allan explained the evolution, function and policies of the Board, and then answered various questions that were offered by the members in attendance. The speaker was introduced by John Partington and thanked by Charles Watson.

The meeting was adjourned at 10.00 p.m. on a notice by J. Dugan. This was seconded by M. Overtury.

P. C. Jordan
Lai M. Patterson

AMERICAN SOCIETY OF HEATING, REFRIGERATING & A/C. ENGINEERS

Chapter	Attendance Members	34
Secretary	Guests	10
Date:	Total Chapter Members in area	117

MEMBERS

Ian M. Paterson
 P.G. Fortier
 J.G. Partington
 D.C. McKeen
 John Dugan
 Hugh W. Findlay
 A.W. Oakes
 A.G. Simmonds
 G. Sinclair
 J. Klassen
 Olif Fischer

MEMBERS

Dave Minshall
 C. Watson
 C.H. Schock
 G.A. Hearnden
 C.N. Kirby
 J. M. Kennedy
 John Hawkesbridge
 D.G. Ferguson
 Bill Robinson

MEMBERS

Stanley Bullis
 E.J. Loen
 Jack McMullen
 Frank Richardson
 Terry Allum
 H. MacKenzie
 Mike Nugent
 Roy Soderlind, Jr.
 Mike Overbury
 George Carscallen
 D. Penstone
 Bob Macpherson
 Tony Vodsedalek
 Ron Hayes

Chapter Guest Attendance Record.

B.C. Allan	C.M.B. - D.N.D.	
M.O. Molloy	A.S.H.R.A.E.- Montreal	
H. French	Ottawa Gas	
R.E. Fiander	N. R.C.	
T.P. Karn	J.H. Lock & Sons Ltd.	
Jack Bowie	---	
Frank Mallozzie	A.A.F.	Montreal.
L.J. Poirier	C.M.B./D.N.D.	
Don Henderson	J. Klassen & Assoc.	
John L. Matynia	D.O.T.	