

SECY.

P.G. Fortier

PRES.

Ottawa Valley
(CHAPTER)

Send blue copy, together with white form on chapter attendance record, to Membership Division, 62 Worth Street, New York 13, N. Y.

Send buff copy to Editor, ASHRAE Journal, 234 Fifth Avenue, New York 1, N. Y.

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

A CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER (TIME & PLACE)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
MEMBERS
OFFICERS
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(TITLE)
(BUS.)
(CITY)
SUBJECT
10. DISCUSSION
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. LIST ON SEPARATE FORM NAMES OF GUESTS AND BUSINESS ADDRESSES AND MEMBERS IN ATTENDANCE.

The May Meeting of the Ottawa Valley Chapter was called to order at 7.10 p.m. at the Cathay House by President Fortier.

The Minutes of the April meeting were adopted as read on a motion by Robert Legare. This was seconded by A. Leithead.

On a motion from the floor by M. Schwartz, it was decided that in future, April meeting notices would stipulate that a 6.30 p.m. call to order would be enforced. This would be done as past experience indicates that the hockey play-offs interfere with our guest speakers presentations. This motion was seconded by Al. Oakes.

Treasurer D. McKeen gave a report on the year's financial status, and indicated that our total assets to May, 1962 (including our \$250.00 bond) amounted to \$1215.71. Treasurer McKeen also mentioned that our prepayment meal programme finally ended up with a slight increase in revenue for the Chapter.

President Fortier called upon Al. Simonds and R. Macpherson to give reports on their respective Committees. Mr. Simonds discussed the results of the local U.N.C. Fund, while Mr. Macpherson advised that the Membership Committee had reached its quota for the past year.

The election for a new slate of Officers for the year 1962-63 was held. The results were as follows:

President-	J. Partington
Vice-President-	I. Paterson
Secretary-	D. McKeen
Treasurer-	G. Goodhoy

The Board of Governors to consist of:
G. Carscallen, H. Charles, A. Leithead.

President Fortier then thanked the outgoing executive and turned over the gavel to new President Partington. President Partington then took over the meeting and generally discussed the plans that he had for our local Chapters operations for the coming year.

Jake Klassen was asked to admit past President Fortier into the Past President's Club. Mr. Klassen did this with appropriate comments. A silver tray was also presented to Mr. Fortier by Mr. Klassen on behalf of the Chapter.

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The evening was completed by a showing of a movie produced by the Telephone Companies of Canada. This movie dealt with some of the problems encountered with the building of the HSW line.

The meeting was adjourned at approximately 10.15 p.m. on a motion by T. Allum. This was seconded by D. Ferguson.

Jan M. P.

CHAPTER ATTENDANCE RECORD

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

CHAPTER Ottawa Valley
 SECRETARY Jan M. Patterm
 DATE May 15, 1962

ATTENDANCE MEMBERS _____
 GUESTS _____
 TOTAL CHAPTER MEMBERS IN AREA _____

Return this form to Membership Division, 62 Worth Street, New York 13, N.Y.

MEMBERS	MEMBERS	MEMBERS
<p>Jan M. Patterm Paul G. Jentle J. B. Partridge Len Kreganough J. Sedus Ed Scamden H. Berger H. Lander Bob Bate</p>	<p>J. E. Edson J. Bruckey M. J. Tugait Bob J. J. J. Maurice J. J. M. J. J. L. J. J. J. J. J.</p>	<p>E. S. L. L. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J. J.</p>

CHAPTER GUEST ATTENDANCE RECORD

Guests are requested to give their business addresses in full

NAME	COMPANY	STREET	CITY
Clyde Wentgate	Honeywell Controls	1478 Merivale Rd.	Ottawa
Ralph Whiteman	York-Shipley of Can	2792 Younge St.	Toronto
FRANK MALLOZZI	AMERICAN AIR FILTER		MONTREAL

CHAPTER ATTENDANCE RECORD

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

CHAPTER _____
 SECRETARY _____
 DATE _____

ATTENDANCE: MEMBERS _____
 " GUESTS _____
 TOTAL CHAPTER MEMBERS IN AREA _____

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MEMBERS	MEMBERS	MEMBERS
<p>John N. McCaughey Chas. Chack. W. Robinson C. Watson J. L. Latham N. Cleman Roy H. Soderlund Jr. J. L. McKee E. L. Litchfield</p>	<p>Bob Klaphammer Jay Senator Doug Proctor George Karscullen</p>	

CHAPTER GUEST ATTENDANCE RECORD

Guests are requested to give their business addresses in full

NAME	COMPANY	STREET	CITY
W. S. Proctor <small>ADDRESSES - Montreal</small>	Corvair		Montreal
Jay Advani	J. L. Riches.		Ottawa
Bob Klaphammer <small>RESIDENCE</small>	Johnson		
Bryan Olson	Bell Telephone		Ottawa