

MINUTES

CHAPTER: OTTAWA VALLEYMEETING DATE: OCTOBER 16, 1979ATTENDANCE: MEMBERS 73; GUESTS 6; COMPILED BY R.G. BECKMAN

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SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(See reverse of
white copy)
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

The regular meeting of the Ottawa Valley Chapter was called to order at 7:07 p.m. by President Acton at the Cathay House.

The guests at the head table were introduced by President Acton.

The minutes of the May 15, 1979 meeting were adopted as read on a motion by M. Whalen, seconded by H. Leger.

Gord Goodkey was presented the low net golf trophy by P. Graham.

R. Code addressed the members on goals of the membership committee. Their goal is to increase chapter net membership by 15.

P. Graham reminded members of the forthcoming Christmas dance.

M. Acton announced that the meeting of the Solar Energy Society Oct. 17, 1979 at Algonquin College.

Howard Leger introduced G. Goodkey who explained to the new and old members the value of A.S.H.R.A.E. to its members and the community.

M. Acton notified the members that a revised newsletter mailing list will be completed by November 15, 1979.

J. Jones reminded members of the B.O.M.A. meeting Nov. 1, 1979 at the Downtown Holiday Inn.

Don Criukshank introduced our guest speaker Mr. D.N. Henning, Senior Research Architect, Public Works Canada. Mr. Henning spoke on the importance of barrier free design and building use by disabled people.

Mr. Criukshank thanked the speaker.

Motion for adjournment was made at 9:35 p.m. by S. Jol seconded by S. Dubash.