## AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

345 East 47th Street, New York, N. Y. 10017

## **MINUTES**

_/ -CHAPTER:	Ottawa	Valley				leeting date: Jan. 15, 1980	
ATTENDANCE	: MEMBERS	83	; GUESTS_	34		R. Beckman P. Eng.	
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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED

- 1. PRESIDING OFFICER
- 2. CALL TO ORDER (Time & Place)
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES
- 5. REPORTS
- 6. ELECTION

  Members

  Officers
- 7. OLD BUSINESS
- 8. NEW BUSINESS
- 9. SPEAKER
  (See reverse of white copy)
- 10. DISCUSSIONS
- 11. MOTIONS
- 12. RESOLUTIONS
- 13. OTHER FEATURES
- 14. ADJOURNMENT

The regular meeting of the Ottawa Valley Chapter was called to order at 7:00 P.M. by President Acton.

The guests and head table were introduced. The minutes of the Nov. 20/79 meeting were adopted as read on a motion by M. Whalen, seconded by G. Hayball.

- 1. J. Harrison announced that a tour through the East Block of Parliament for students and interested members would be held in late Fabruary.
- 2. G. Carscallen announced that the curling bonspiel was filled but that space was available for supper.
- 3. R. Code read the names of new members and members transferred into our Chapter.
- 4. John Davis of C.S.C. made a brief announcement to their members.
- 5. Chairman of the program Dan Seth introduced Mr. Nick Nickerson and Mr. Ray Boucher who spoke on the weather and related topics.
- 6. Don Seth thanked the speakers at the conclusion of the meeting.
- 7. Motion to adjourn at 9:50 p.m. on a motion by J. Gregory, seconded by S. Jol.