

MINUTES

CHAPTER: Ottawa Valley Chapter MEETING DATE: March 17, 1981
ATTENDANCE: MEMBERS 43; GUESTS 7; COMPILED BY D.J. McIntyre

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, New York, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER (Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(See reverse of white copy)
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

The regular meeting of the Ottawa Valley Chapter was called to order at 1740 hours.

President Young introduced the head table and guests.

The Minutes of the February meeting as read by the Secretary were approved on a motion by G. Hayball and seconded by S. Dubash.

President Young mentioned that his lead did not get honourable mention at the curling.

R. Carscallen thanked those who donated door prizes and the person who drew the winning ticket.

L. Algie, Energy Chairman for Region 2 will be sending the Guidelines for Chapter Energy Committees. If an ASHRAE member speaks at other events about Energy, the Chapter will get 50 points on each occasion.

There is an ASPE Seminar on Solar Power in May.

There is a one day symposium on - Hydrogen Energy, May 1st at the University of Western Ontario, sponsored by the London Chapter. Contact - W.A. Rutherford, President of London Chapter.

Energy Fair - March 20th. F. Vaculik reported that they will need some help on Friday morning. Requested members to make a report on recommendations for the following year. Invite your friends to attend and participate.

M. Acton - Research - reported that his committee has started their campaign for Research funds. Marc Clemens is Vice-President of this committee.

P. McGowan, Chairman of the Nominating Committee presented the following slate of officers for 1981-82. Nominations will be accepted from the floor at the April meeting provided nominees are members in good standing of the Chapter and Society.

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President - Roy Beckman
 Vice President - Dalton McIntyre
 Secretary - John Lunde
 Treasurer - Frank Vaculik
 Governors - Simon Jol
 John Beckolay
 Rene Wegmann
 Doug Penstone

J. Klassen reported that although all so called magnetic water conditioners have proven to be completely ineffective on test, they are still being offered for sale.

R. Young reported that HUDAC was presenting a Solar Seminar on March 30th (234-3125) at a cost of \$15.00.

C. Hubbs introduced the speakers who were from Temprite Industries and spoke on Heat Recovery Equipment. Jack Fitzmorris is a graduate of Waterloo University in 1975 in Mechanical Engineering and is Branch Manager of the Hamilton office. Glen Bradley is a graduate of Ryerson Institute and presently in the Toronto office. Their presentation dwelt mainly on the plate type heat exchanger.

Geo. Carscallen thanked the speakers on behalf of the Chapter members.

The meeting adjourned at 2100 hours on a motion by S. Dubash seconded by J. Beckolay.

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The following information is for confidential rating of the speaker's ability and is for use by Headquarters in maintaining a Speakers List:

Please rate the program as follows:

		Max. Points Allowable	Actual Points Rated
APPEARANCE:	(Physical dress and appearance)	<u>5</u>	<u>5</u>
DELIVERY:	(Enthusiasm, gestures, anecdotes, etc.)	<u>15</u>	<u>7</u>
TIMING:	(Ability to work within the total time allowed for speech.)	<u>10</u>	<u>10</u>
SUMMARIZATION:	(Ability to summarize all salient features of speech so that audience remembers main points emphasized.)	<u>5</u>	<u>2</u>
SPEECH FORMAT:	(Logical and orderly arrangement of speech so that ideas are easily followed and lead to final conclusion stated.)	<u>10</u>	<u>5</u>
USE OF PREPARED TEXT:	(Has speech been well prepared? Does speaker avoid direct reading of text?)	<u>10</u>	<u>4</u>
USE OF VISUAL AID:	(Does speaker make effective use of slides, charts, graphs, etc.?)	<u>5</u>	<u>3</u>
USE OF WORDS:	(Does speaker make effective use of notes on cards or marginal notes on prepared text or does he/she try to rely on total memory recall?)	<u>5</u>	<u>4</u>
SPEECH CONTENT:	(Is information presented in speech relevant to the subject matter? Is information direct without being confusing? Is adequate information presented to reach summaries presented?)	<u>35</u>	<u>20</u>
SUB-TOTAL		<u>100</u>	<u>60</u>
DEDUCT FOR COMMERCIALISM:	(Excessive reference to company; use of slides or booklets with company name or exhibit of company products.)	Minus <u>50 Max.</u>	<u>6</u>
TOTAL		<u>100 to 50</u>	<u>54</u>

2 Speakers

SPEAKER'S COMPLETE ADDRESS, including Zip Code, for use in requesting availability as an addition to the Society's Speakers List:

Jack Fitzmorris - Temprite Industries, Hamilton

Glen Bradley - Temprite Industries, Toronto