

MINUTES

CHAPTER : Ottawa Valley Chapter MEETING DATE : October 21, 1980

ATTENDANCE : MEMBERS 71 ; GUESTS 8 ; COMPILED BY D.J. McIntyre

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, New York, together with the YELLOW copy for "Journal" information.

- SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED
1. PRESIDING OFFICER
 2. CALL TO ORDER
(Time & Place)
 3. ROLL CALL
 4. APPROVAL OF MINUTES
 5. REPORTS
 6. ELECTION
Members
Officers
 7. OLD BUSINESS
 8. NEW BUSINESS
 9. SPEAKER
(See reverse of
white copy)
 10. DISCUSSIONS
 11. MOTIONS
 12. RESOLUTIONS
 13. OTHER FEATURES
 14. ADJOURNMENT

The regular meeting of the Ottawa Valley Chapter was called to order at 1940 hr by President Young at the Cathay House.

He then introduced the head table and guests.

Minutes of the May 20th meeting were adopted as read, on a motion by H. Dean seconded by A. Oakes.

President R. Young, being a man of few words, reiterated what had been published in the Newsletter, stressing the importance of the various Committees, and then requested the Committee representatives to report on their activities.

Education Committee - H. Dean reported that their Committee has been quite active in promoting ASHRAE membership at the Student level. They requested that members wishing to volunteer to sponsor student members attendance at Chapter Meetings advise any member of the Committee or the Executive so that they can achieve their goal of student participation at each meeting.

Energy Committee - D. Eastwood requested that everyone return the questionnaire, mailed with the newsletter so that they can complete plans for the Energy Management Seminar and Energy Fair.

Membership Committee - M. Whalen reported that the roster will be mailed with the November Newsletter and that any changes should be reported immediately. The November meeting is membership night and all are invited to bring prospective members to this meeting. Members were reminded that there is no charge for upgrading one's membership and the benefits of being a full member are worth the time required to fill out the necessary forms.

Special Events Committee - K. Finch reported that the Christmas dinner dance tickets at \$45.00 per couple are available. It will take place Thursday, December 4th at the RA Centre, Clark Hall with music by Len Weekes.

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C. Hubb introduced the guest speaker, ASHRAE member James W. Ford, control specialist with Public Works Canada who made a very persuasive presentation on the use of Direct Digital Controls at the Transport Canada Training Centre in Cornwall. Due to a pre-determined limit C. Hubb had to interrupt a lively question period, and gave his gift of thanks to the speaker. Sometimes it doesn't pay to be a Chapter member.

The meeting was adjourned at 2055 hrs. on a motion by P. McGowan seconded by S. Jol.