

MINUTES

CHAPTER: Ottawa Valley Chapter MEETING DATE: January 20, 1981

ATTENDANCE: MEMBERS 60; GUESTS 10; COMPILED BY D.J. McIntyre

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, New York, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(See reverse of
white copy)
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

The regular meeting of the Ottawa Valley Chapter was called to order at 19:40 hrs. by President Young at the Cathay House.

He introduced the head table and guests and welcomed the special guests the secretaries who have been assisting members with ASHRAE work. The minutes as read by the Secretary were approved on a motion by P. Durkin seconded by J. Black.

President Young referred to a letter from our National President, Mr. Sepsey the main theme of which dealt with the role of women in ASHRAE.

He acknowledged receipt of communications from Don McCurdy and Norm Johnson of Toronto indicating that one of them would be attending one of our future meetings.

Gabriel Laszlo, Chairman of the Energy Committee stated that they expected to have 5 speakers for the Energy Seminar on March 20, 1981, and an active energy panel discussion in the afternoon. Forms were issued with the newsletter for those who wish to participate in the energy fair as exhibitors and spaces would be allocated on a first come first serve basis.

K. Finch, board member and Special Events Chairman, announced that the curling Bonspiel would be on March 3, 1981 at the Rideau Curling Club starting at 13:00 hrs. with a price of \$17.00 for curling and dinner or \$11.00 for the dinner only.

Mike Acton, our Research Chairman and George Carscallen Region 2 Research Chairman both spoke on the Research Program. Of the \$750,000 to \$800,000 dollars allocated to research approximately \$40,000 was spent in Canada vs the \$35,000 which was raised in Canada for this purpose. The three main Canadian projects are University of Manitoba on Heat Exchangers, University of Windsor on Thermosyphgn, and Concordia University on Applications of Heat Pumps, which is to run for another 2 1/2 years. ASHRAE funds have also been provided for grants to students. Example: one each at UNB & Concordia University during the last two years.

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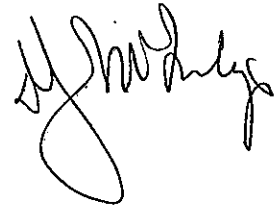
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President Young invited comments from the floor and J. Klassen had nothing to say.

P. McGowan introduced our speaker Gord Atkinson, General Manager of Radio Station CFMO. He gave a very interesting talk with slides wherein, he shared his experiences during his interviews with stars of the entertainment world in Hollywood, Las Vegas, New York, Ottawa, etc.

Simon Jol thanked the speaker and presented him with a gift on behalf of the members present. The meeting was adjourned at 21:15 hrs. on a motion by S. Dubash and seconded by W. Horricks.



/cm

The following information is for confidential rating of the speaker's ability and is for use by Headquarters in maintaining a Speakers List:

To be typed on the back of the white sheet for the minutes of the regular meeting

Please rate the program as follows:

		Max. Points Allowable	Actual Points Rated
APPEARANCE:	(Physical dress and appearance)	<u>5</u>	<u>5</u>
DELIVERY:	(Enthusiasm, gestures, anecdotes, etc.)	<u>15</u>	<u>15</u>
TIMING:	(Ability to work within the total time allowed for speech.)	<u>10</u>	<u>10</u>
SUMMARIZATION:	(Ability to summarize all salient features of speech so that audience remembers main points emphasized.)	<u>5</u>	<u>N/A</u>
SPEECH FORMAT:	(Logical and orderly arrangement of speech so that ideas are easily followed and lead to final conclusion stated.)	<u>10</u>	<u>N/A</u>
USE OF PREPARED TEXT:	(Has speech been well prepared? Does speaker avoid direct reading of text?)	<u>10</u>	<u>10</u>
USE OF VISUAL AID:	(Does speaker make effective use of slides, charts, graphs, etc.?)	<u>5</u>	<u>5</u>
USE OF WORDS:	(Does speaker make effective use of notes on cards or marginal notes on prepared text or does he/she try to rely on total memory recall?)	<u>5</u>	<u>5</u>
SPEECH CONTENT:	(Is information presented in speech relevant to the subject matter? Is information direct without being confusing? Is adequate information presented to reach summaries presented?)	<u>35</u>	<u>N/A</u>
SUB-TOTAL		<u>50</u> 100	<u>50</u>
DEDUCT FOR COMMERCIALISM:			
	(Excessive reference to company; use of slides or booklets with company name or exhibit of company products.)	Minus <u>50</u> Max.	<u>0</u>
TOTAL		<u>100 to 50</u>	<u>50</u>

NON-TECHNICAL PRESENTATION

SPEAKER'S COMPLETE ADDRESS, including Zip Code, for use in requesting availability as an addition to the Society's Speakers List:

GORDON ATKINSON